Madera Unified School District
Classified Job Description

Ag Farm Manager

Purpose Statement

Oversee the operation of the school farm as directed. Performs a variety of semi-skilled tasks independently and assists in the maintenance and repair of structures, related physical facilities, and equipment. Performs general custodian and grounds maintenance duties so that students have a safe, attractive, comfortable clean place in which to learn and develop.

This job reports to School of Agriculture Vice Principal.

Essential Functions

- Participate in weekly agriculture department meetings to plan and develop duty lists and present reports on duties performed or required.
- Assists with operation and simple repair of various systems including irrigation feed delivery and environmental controls.
- Operates and performs light general maintenance on equipment including tractors, power mowers, sprayers and other labor saving devices.
- Coordinate with district personnel to see that regular maintenance is performed on department vehicles/trailers.
- Operates power tools; pressure washes buildings and equipment.
- May need to read and interpret blueprints and designs. Maintains required records and makes reports on work completed and materials used.
- Maintains a record of time accounting for various enterprises.
- Irrigate annual and perennial crops.
- Manage the feed and health of all species of livestock.
- Repair and maintain farm fencing and buildings.
- Maintain and assist in construction of both small and large livestock facilities.
- Assist teacher in agricultural laboratory situations.
- Manage the farm in the absence of agricultural staff.
- Watch to prevent vandalism and destruction of property.
- Live in District owned mobile home located on school farm site.

- Perform semi-skilled labor in the production of row, vine, tree and horticultural crops; planting, cultivation, spray for weeds, pest control, chemical control of pest, cultural control of pests, and maintain records related to cultural practices/services performed.
- Irrigates trees and row crops, sugar testing of fruit.
- Assist agriculture instructors in the pick-up and delivery of livestock, feed and supplies.
- Feed and health care all species of livestock.
- Handle livestock in husbandry like manner.
- Assist agriculture instructors in supervision and/or transportation of students.
- Maintain appropriate confidentiality about the status of students and program activities.
- Assist classroom teachers in teaching students in laboratory situations.
- Assist agriculture staff in the maintenance livestock barns/ areas, horticulture facilities, pasture grounds and storage areas.
- Perform other related duties as assigned that support the overall objectives of the position.

Job Requirements:

Skills, Knowledge and Abilities

KNOWLEDGE AND SKILLS of:

Knowledge of: Cultivation, discing, spring-toothing, tilling and plowing. Planting, transplanting, direct seeding and broadcast application. Fertilizing application of liquid or granular material. Havesting manual and mechanical methods. Proper farming methods, irrigation of trees, row crops and pastures. Repair and maintenance; fencing and buildings. Construction livestock facilities for both small and large animals, daily operation as required on premises.

Ability to: Operate heavy equipment including but not limitied to; tractors, Implements, loaders/backhoes and forklifts. Understand, implement, and give oral and written directions in English; contribute to the successful fulfillment of the District Mission, work cooperatively with others; conduct responsibilities of the position based on information and instructions provided in English; learn and appropriately apply district policies and procedures and other regulations related to the position; learn and apply current technology to assigned duties.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 15% sitting, 70% walking, and 15% standing.

Minimum Qualifications

Education: High School Diploma or equivalent.

Experience: Two years progressively responsible work in the management of a farm.

Required Testing	Certificates
	Valid California Driver's License
Continuing Educ./Training	**Clearances**
None Specified	Criminal Justice Fingerprint/Background Clearance TB Clearance

FLSA Status	Approval Date	Salary Range
Exempt		